



**EMMANUEL  
FOUNDATION**  
INTERNATIONAL COMMUNITY  
DEVELOPMENT

## **International Playground Project Responsibilities**

### **1. Emmanuel Foundation Responsibilities**

- a. Confirm Sponsor's and Host's commitment and project viability
- b. Secure, remove, transport and store playground and related materials
- c. Refurbish equipment as required
- d. Secure Certified Builder as construction foreman to accompany team
- e. Orientation communication with sponsor and outgoing team
- f. Book container and make necessary arrangements for loading and shipment
- g. Liaise with host and sponsor
- h. Coordinate project as it relates to the playground equipment

### **2. Sponsor responsibilities**

- a. Secure host and project
- b. Fundraise for project
- c. Secure the team members needed for a successful project
- d. Arrange airfares
- e. Collect gifts for children or any other appropriate humanitarian aid items
- f. Assist in removal of playground (if required)
- g. Load container
- h. Arrange medical coverage for team members
- i. Ensure EF receives the funds for shipping at least one week prior to shipping

### **3. Host responsibilities**

- a. Must be, or must secure, a legitimate consignee for goods
- b. Arrange for importation of the container and transportation of the container to site and ensure all related costs are covered
- c. Select and prepare a site
- d. Assist in arranging accommodation, transportation, and meals for team
- e. Develop and implement community awareness plan
- f. Organize volunteers for the build
- g. Organize the grand opening and dedication
- h. Help plan and organize team tourist activities
- i. Will ensure all appropriate preparation will be made for the transportation of the container to the building site.



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- j. Will be responsible for unloading & storage of the playground until the building team arrives
- k. Will provide local members of their community to work alongside of the visiting volunteers.
- l. Will take responsibility for the ongoing use & maintenance of the playground after the build.

### **Sponsor's Budget Considerations:**

- Emmanuel Foundation: Approximately \$4-6,000 donation to cover costs of dismantling and transporting to storage; loading container; securing builder; administration of project from finding playground, shipping to installation
- Shipping of container: Usually \$7-10,000 depending on destination [East and Central African projects are usually higher - \$12-15,000]
- Costs for Certified Builder(s): Airfare, accommodation, and meals
- Customs expense at destination port and transportation of container to project site
- Construction costs such as tools like shovels, rakes, steel bar, wheel barrel, etc; as well as sand, gravel and cement to make concrete.
- Cost for sand to spread under the playground for safety surfacing [6" plus if possible]